



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91802-1460

September 18, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

46 September 18, 2012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AWARD AGREEMENTS FOR AS-NEEDED SURVEYING SERVICES FOR VARIOUS COUNTY PROJECTS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This action is to award and authorize the Director of Public Works, or her designee, to execute as-needed surveying services agreements with RBF Consulting; Psomas; and Towill, Inc.; for various County projects.

IT IS RECOMMENDED THAT THE BOARD:

1. Award and authorize the Director of Public Works, or her designee, to execute agreements with RBF Consulting, Psomas, and Towill, Inc., for as-needed surveying services for various County projects and establish the effective dates following Board approval. These three agreements will be for one year with two 1-year renewal options for an amount not to exceed an annual fee of \$400,000 each.
2. Authorize the Director of Public Works, or her designee, to adjust the annual contract sum for each option year to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the Director of Public Works (Director) or her designee to execute three consultant services agreements for as-needed surveying services and establish the effective dates following your Board's approval.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1). The recommended actions will help meet this goal by increasing our capacity to handle peak workloads in a responsive manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The contract period for these three agreements will be for one year with two 1-year renewal options for a total contract period of three years effective upon your Board's approval. The annual not to exceed amount for each agreement is \$400,000.

Each survey request undertaken as a result of the awarding of these three contracts will be encumbered in appropriate funds such as, but not limited to, Department of Public Works (Public Works) General Fund, Aviation, Flood, Road, Sewer, and Waterworks. Funding for these services is included in the Fiscal Year 2012-13 budgets, and future funding will be incorporated in the annual budget process. Funds will be encumbered at the time each survey request is initiated.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contracts will be in the form previously reviewed and approved by County Counsel. The recommended contracts were solicited on an open competitive basis and are in accordance with applicable Federal, State, and County requirements. The contractors are in compliance with the requirements of the Chief Executive Officer (CEO) and your Board. The agreements will be in compliance with the requirements of the CEO and your Board.

The use of independent land surveying firms to provide topography, design surveys, and construction staking will allow Public Works to meet design and construction demands. The current and anticipated workload may exceed the capacity of existing County resources, and these agreements would allow the flexibility for a more efficient means of providing as-needed surveying services for scheduled projects while reducing procurement costs associated with individual contracts.

The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter

2.200, Defaulted Property Tax Reduction Program, Los Angeles County Code Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Community Business Enterprise participation data, required certification forms, and three-year contracting histories with the County are on file with Public Works for RBF Consulting; Psomas; and Towill, Inc.

These contracts will be for a period of one year. With your Board's delegated authority, the Director may renew these contracts for two 1-year renewal options, not to exceed a total contract period of three years.

The contracts will include a cost-of-living adjustment provision in accordance with your Board policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(4) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended actions does not constitute a project and, hence, is not subject to the requirements of CEQA.

CONTRACTING PROCESS

On March 15, 2012, Public Works issued requests for proposals to 31 firms for these services. Fifteen submitted proposals for review and evaluation. The top six firms were invited for oral interview/presentations. The proposals were evaluated by a panel of members from Public Works based on technical expertise, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of the proposals and the oral interviews, Public Works selected RBF Consulting; Psomas; and Towill, Inc.; as the best qualified firms to perform the required services.

As requested by your Board on February 3, 1998, these contract opportunities were listed on the County's Doing Business With Us website. A copy of the website posting is enclosed for your reference.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing the contracts with RBF Consulting; Psomas; and Towill, Inc.; will allow Public Works to handle fluctuations in workload in a responsive and cost-efficient manner.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:SGS:hp

Enclosures

c: Auditor-Controller (Accounting Division - Asset
Management)
Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Public Social Services (GAIN/GROW Program)

Bid Detail Information**Bid Number :** AED7739784**Bid Title :** As-Needed Survey Services for Various County Projects**Bid Type :** Service**Department :** Public Works**Commodity :** CONSULTING SERVICES - ANALYTICAL STUDIES AND SURVEYS**Open Date :** 3/15/2012**Closing Date :** 4/12/2012 3:00 PM**Bid Amount :** \$ 0.00**Bid Download :** Not Available**Bid Description :** The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide as-needed survey services for various County projects located within Los Angeles County.

The Department of Public Works may require survey services. Design survey services may include but are not limited to: aerial photogrammetry, aerial photogrammetry ground control, preconstruction topography, hydrography, dam monitoring, project area scanning, GPS ground base control, and before and after construction topography for calculation of quantities.

Construction survey services may include but are not limited to: road construction, upgrading existing drainage facilities, establishing new drainage facilities, staking sewer and water lines, and staking for clean-out of dams, debris basins and spreading grounds.

The objective of this solicitation is to select up to three firms that are best qualified to provide the requested services. The term of the contract shall be for one year with two 1-year renewal options. Interested proposers are to provide services for design and construction survey services.

To access the Request for Proposal [Click here](#)

Please email questions regarding this project to the person listed below.

Contact Name : Loydi Nguyen**Contact Phone# :** (626) 458-2180**Contact Email :** Lnguyen@dpw.lacounty.gov**Last Changed On :** 3/15/2012 6:12:19 PM[Back to Last Window](#)